Read With a Purpose
Active reading is essential throughout a collegiate career; you need to know what your professor is focusing on in order to use a textbook appropriately.

The Index
The index is an informational short cut when studying a specific person, place, event, or term. The index will provide the page numbers where the information you are looking for is presented. Remember to merge this information within the context of your lectures or assignment.

The Glossary
Glossaries offer brief definitions of words, places, events, terms, or people. Glossaries are a great foundation for studying and as a tool of clarification.

Chapter Titles and Headers
Read efficiently, notice key names, places, dates, events, or terms within chapter titles or section headings. Be aware before you begin reading what you are looking for whether crafting an assigned paper, preparing for a quiz or exam, or supplementing the class lectures, understand what and why you are reading.

Chapter Previews, Notes, and Reviews
Textbooks often offer chapter summaries to help explain the context of what is being presented to familiarize you with the material. Your textbooks also often have helpful materials at the end of the chapter in the form of study notes, chapter reviews, and questions. Take the time to engage with these aids, they are designed to reinforce the information you have digested.

Tips for Effective Reading
Take notes as you read your textbook just as you would during a lecture. Then merge the information with your lecture materials. Remember to reference page numbers in your notes where you found valuable information to help with any future studying or assignments.

For more information, please visit lasso.okstate.edu/success-coaches or contact Lasso at (405) 744-3309 successcoach@okstate.edu